

DURGAPUR WOMEN'S COLLEGE,  
MAHATMA GANDHI ROAD,  
DURGAPUR, W.B.-713209

Phone : 6295275280 / 6295031346  
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## DURGAPUR WOMEN'S COLLEGE

Affiliated to Kazi Nazrul University  
Accredited by NAAC with B++ Grade

Ref No. : DWC/RUSA/153(1)/19-20

Date 04-12-2019

### TENDER NOTICE

#### Tender notice for the supply and installation of laboratory instruments/equipments

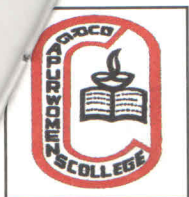
Durgapur Women's College invites sealed tenders as a "Single Bid System" from reputable original equipment manufacturers/ authorized dealers/ Suppliers for supply and installation of laboratory instruments/equipment to the different Departments of the College under the provisions of RUSA2.0 grant in a single envelope.

The detailed terms & conditions, name of items etc. can be downloaded from the website <http://dwcollege.org>. All other amendment/modification/Corrigendum in future will only be published on the website <http://dwcollege.org>.

#### TITLE OF THE TENDER: "SUPPLY OF LABORATORY INSTRUMENTS/EQUIPMENTS"

#### Terms and conditions

1. Sealed tenders in single envelop are invited from manufacturers/authorized dealers of manufacturers/authorized suppliers who are willing to undertake supply of instruments/equipment as per the specifications mentioned in Appendix-II.
2. The last date of submission of tender complete in all respect is 03/01/2020 (within 12 noon) in the college office, in person/by post. **Tenders received late in person/by post will not be considered. The tenders will be opened on, 07/01/2020 at 02.00pm in the Meeting room of the College in the presence of the committee members.**
3. The rates both in words and figures without any corrections or over writing should be quoted in Appendix-II for each individual item separately. Any over writing or rewriting should be duly countersigned. **The rates must be valid up to 31/12/2020.**
4. The intending supplier shall also have to mention, the detailed specifications, name of manufacturer/make, model of the article and has to enclose the catalogs, pamphlets/ pictures of the appliances offered, for which the rates are quoted.
5. The tenderer must enclose adequate documents to prove their authorization claims, **the authority letter should include the details of principle supplier/manufacturer regarding their full address, contact person, e-mail address, fax no. and address of the website** and if this is not enclosed, the college reserves the rights to accept or reject tenders of these agencies. The decision of the college authority regarding this will be final and shall be binding on bidders.
6. Bidders will have to supply instrument / equipment as per the Appendix II. Institute will not accept the assembled equipments.
7. The bidder should quote the rates inclusive of essential/optional accessories of all charges in the format of Appendix II only of the tender form and not on any other form.



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8. **Installation, successful demonstration of equipment in the respective department is obligatory.**

9. The bidder should submit to the undersigned his offer in a single envelope with Superscription

**"TENDER FOR SUPPLY OF LABORATORY  
INSTRUMENTS/EQUIPMENTS" (TECHNICAL &  
FINANCIAL INFORMATION)**

### *Encl.*

- a. GST No./PAN No./ IT Return certificate/TIN No.
- b. Original catalogs, pamphlets/pictures of the appliances offered. Documents in support to reveal capacity to provide service after sale
- c. Certificate of Sole Manufacturers/authorized dealers of manufacturers/authorized supplier
- d. Clients/ Users list of item(s) of Company/Dealer and total experience in this field.

**(Important: Above (a) to (d) documents if not enclosed, the bid will be considered invalid)**

10. The intending supplier should quote the rates inclusive of all expenses, charges, taxes, duties, transportation, packing and forwarding, insurance etc. i.e. All "Inclusive" (in the prescribed format enclosed with this tender form) with free delivery, demonstration and installation as mentioned in Appendix-II at respective departments/office/ laboratories of the college . The laboratory instruments/equipments will have to be supplied as per the specifications within THREE WEEKS or as per the last date mentioned in the final supply order. In case the tenderer requires more time than as stipulated above for effecting actual supply of a particular item shall specifically mention in the tender form.
11. The supplier will have to supply in full the articles as per the order to the laboratories of the college located in Durgapur till date of validity of rates.
12. On the acceptance of the rates as per the approved tender, the supply order will be placed by Principal, Durgapur Women's College.
13. As soon as the tenderer delivers the tender in the office of the undersigned, it shall be binding on him/her and he/she shall not be able to withdraw or amend the offer.
14. The tenderer are bound to supply only genuine equipment of the make/model/specification etc tendered by him/it and ordered for supply by the college and it will have the right to get satisfied approaching the manufacturer without notice to the tenderer to check genuineness of instrument and authority of supplier.
15. The undersigned reserves the rights to accept or reject higher version of instrument/equipment under the same terms and conditions and same price quoted by tenderer in Appendix-II.
16. In case of poor response from the suppliers, from the first call, the items of poor response will be retendered if necessary.
17. Final payment of instrument/equipment will be made only after installation and successful demonstration at the respective department of the college.





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18. The credit bill should be presented in triplicate in the name of respective authority as quoted in final supply order. For any delay in payment (interest or any other kind of compensation) the college will not make any extra payments. **This contract will be governed as per terms and conditions mentioned above, agreement made and the provisions contained in RUSA 2.0 guidelines and rules of the Finance Dept., Govt. of West Bengal.** Delay in supply within the prescribed time limit or the extended time limit, making of supplies not up to the standard specification and performance or non-observance or non-acceptance of these terms and conditions by the tenderers shall constitute breach of contract and there will be reduction in bills of supplies and/or other legal actions and finally the decision of the college shall be binding on the tenderer.
19. Every page to tender should be numbered and signed with seal by the tenderer. The right to accept or reject whole or part of the tender or all tenders without assigning any reasons thereof is reserved by the college.
20. The college will initiate the legal action against the firm/company/ supplier, if the supplied goods and material are found to be of poor quality /not as per the nationally approved standards/replica of original material. The Firm/Company/ Supplier will be blacklisted for further filling of any tender of the college.
21. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.
22. All bids must be delivered to the above office up to the date and time indicated above. In the event of the date specified for bid receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be next working day or as announced by the college in the appropriate manner.
23. The bidders are requested to read the tender document carefully and ensure all the compliance with instructions herein. Non-compliance of the instructions contained in this document may disqualify the bidders from the tender process.

Encl:

- 1) Appendix-I (Tender Form)
- 2) Appendix-II (List of equipments)

Place: Durgapur

Principal  
Durgapur Women's College  
Bidder's Part

I/We have accepted above terms & condition and agreed to abide by them. Signature with seal of

bidder:-

Capacity in which signing:-

Name and address of the firm/supplier/tenderer:-

Registration No. of firm/tenderer:-